



Bharat Sanchar Nigam Ltd.

(A Govt. of India Enterprise)

Office of the Chief General Manager Telecommunications,
Orissa Circle, Bhubaneswar-751001

No. ST/ 103-76/ 2009

Dated at Bhubaneswar the 23.08.2011.

To

The GM TD, Bhubaneswar/ Balasore/ Berhampur/ Cuttack/ Dhenkanal/ Koraput/
 Rourkela/ Sambalpur.

The GM (CM), Orissa Circle, Bhubaneswar

The TDM, Bolangir/ Bhawanipatna/ Baripada/ Keonjhar

The Principal, RTTC, Bhubaneswar

The TDE, Phulbani.

Sub: IDA Scale Up-gradation for Review Year Ending 01-10-2011 under Time Bound Executive Promotional Policy for Group-B Executives Reg.

Kindly find enclosed herewith the prescribed format for furnishing the required information/ data in respect of all eligible Group 'B' Executives of your SSA/ Unit for considering them for **IDA scale up-gradation for the Review Year ending 01.10.2011** under Time Bound Promotion Policy circulated vide BSNL, Corporate office New Delhi Memo No.400-61/2004- Pers.-I dated 18.01.2007 and subsequent clarifications Memo No. 400-29/ 2007- Pers.I dated 30.05.2007 & No.400-61/2004-Pers.I(Part-II) dated 08.04.2010.

Your report (Cadre-wise separately) covering all eligible Gr. 'B' Executives **including left out Executives** (due for IDA scale up-gradation for Review Year ending 01-10-2011 or earlier), if any, may be sent to this office in the enclosed prescribed format **latest by 25.09.2011 positively.**

The matter may be considered '**Important**'.

Encl: As above.

(S.K. Routray)

Asst. General Manager (HR & Admn.)

For CGMT, BSNL Orissa Circle, Bhubaneswar-1.

Copy for information and necessary action to:

1. Sr.PS to CGMT/ PS to GM (HR/Admn)/ GM (Finance)/ GM (Ent. Business)/ GM(N/W-CM)/ DGM (HR/Admn), Circle Office, Bhubaneswar.
2. CE (Civil)/ CE (Electrical)/ Sr. Architect, Orissa. They are requested to conduct DPC of eligible Gr. 'B' Executives under their control for the Review Year ending 01.10.2011 as per Time bound promotion policy and issue promotion orders at their end.
3. **The AO (A&P), CO, Bhubaneswar.** She is requested to furnish the information in respect of all the Group-B executives of JTO/ SDE/ DE cadres, PA/ PS cadres and F&A cadres of circle office separately in the enclosed format and handover the same to AD (ST)/ SDE (ST) for further processing.
4. The CS SNEA (I)/ AIBSNLEA for information.

For CGMT, BSNL Orissa Circle, Bhubaneswar-1

**Information regarding Time Bound IDA Scale up-gradation under BNSL Time Bound Promotion policy
For the review Year Ending 01.10.2011 and leftout cases.**

Name of the SSA/ Unit
Cadre
Present IDA Scale
Higher IDA Scale to which Time Bound Promotion proposed

Sl. No.	Name of the Executive	Date of Birth (dd/mm/yyyy)	Staff No./ HRMS No.	Whether absorbed in BSNL. (Yes/ No)	Designation/ Present posting	Date since working		Date on which IDA scale was last fixed under Time Bound Promotion Policy/ Post based promotion			Due date of IDA scale upgradation to the next higher scale under Time Bound Promotion Policy	Whether the proposal is for 1st or subsequent Time Bound Promotion	Disciplinary clearance of the executive					Grant of any earlier Time Bound ACP viz. lateral JTO, SrSDE etc. after 1.10.2000, if any, to the officers proposed for 1st Time Bound IDA scale Up-gradation
						In present post	In present IDA scale	Post/ Grade	Pay scale	Basic pay with DNI			Date since working in the circle	Ending date of currency of minor punishment falling in last 3 years or minor penalty imposed in last 3 years	Ending date of currency of major punishment falling in last 5 years or major penalty imposed in last 5 years	Any disciplinary case contemplated/ pending as per records	Any complaint under investigation as per records if yes (Date of receipt of complaint)	
1	2	3	4	5	6	7(a)	7(b)	8(a)	8(b)	8(c)	9	10	11(a)	11(b)	11(c)	11(d)	11(e)	12
1																		
2																		
3																		

Certified that the particulars given above are verified from the service book/ records of the concerned Executive and found correct.

Signature of IFA of the SSA/ Unit

Signature of SSA/ Unit head